



Public Accountants & Financial Planners
 PO Box 494
 KENSINGTON NSW 1465

Ph: 02 9662 3333 Fax: 02 9662 3344

RENTAL PROPERTY SCHEDULE

Summarise income and expenses relating to any investment properties that you may hold.

Please bring receipts, invoices and bank statements etc to substantiate all of these items.

1: Name Of Owners:

% Ownership

_____	_____ %
_____	_____ %
_____	_____ %

Address: _____

Date Acquired: ____/____/____

Purchase Price: \$ _____

Date of Construction: ____/____/____

Date of First Income: ____/____/____

Rented for Full Year: Yes / No

If No. Number of Days Rented: ____

2: Income:

Please bring statements from agents or receipt books \$ _____

3: Expenses:

Accounting Fees	\$	Interest	\$
Advertising	\$	Land Taxes	\$
Bank Charges	\$	Legal Fees	\$
Body Corporate Fees	\$	Postage & Stationary	\$
Telephone	\$	Council Rates	\$
Pest Control	\$	Insurance	\$
Water Rates	\$	Gardening / Lawn Mowing	\$
Electricity / Gas	\$	Caretaker	\$
Property Agent Fees / Comm	\$	Repairs & Maintenance	\$
Cleaning/ Rubbish Removal	\$	Travel Costs To Inspect Property	\$



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4: Borrowing Costs:

If you have purchased or re-financed this property during the year, please list the borrowing costs.

Mortgage Establishment Fee	\$	Legal Fees	\$
Valuation Fees	\$	Search Fees	\$
Registration Fees	\$	Stamp Duty On Loans	\$

If you have purchased a property which was built after 1985, (or has had substantial redevelopment in the last 5 years) please provide a quantity surveyors report if available to determine tax depreciation and building allowances for the property. If you are unable to provide a quantity surveyor’s report, please list all fixtures and fittings showing a valuation.

5: Fixtures & Fittings:

Description:	Date Purchased:	Amount:
_____	____/____/____	\$ _____
_____	____/____/____	\$ _____
_____	____/____/____	\$ _____